

**NDE Bulletin**  
**June 27, 2013**



**NDE Bulletin the week of July 1**

There will not be an NDE Bulletin the week of July 1 due to the holiday.  
Happy 4<sup>th</sup> of July – Enjoy and Be Safe!



**"2012-13 Year-End Audit" window close date – June 30**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

June 30 is the "2012-13 Year-End Audit" window close date. All data should be uploaded and reviewed to be accurate by this date. District Administrators should approve by this date. Link to instructions on how to do collections approval: [http://www.education.ne.gov/nssrs/docs/Collection\\_Approval\\_v2.pdf](http://www.education.ne.gov/nssrs/docs/Collection_Approval_v2.pdf)

Please Note: As June 30 falls on a Sunday, please be aware that there will be no NDE Helpdesk support available on Saturday, June 29 or Sunday, June 30. Any emails/calls to the Helpdesk prior to midnight CST on June 30 will be honored and answered on Monday, July 1.

**Need to make changes BEFORE the Audit Window Close Date and you have already approved?**

Contact the NDE Helpdesk at 888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)

**Need to make changes AFTER the Audit Window Close Date?**

Requests to change data, after the Audit Window Close Date, require submission of **"Request to Submit Data Late or Make Data Changes"** available within the Consolidated Data Collection. Requests should include extenuating circumstance.

PLEASE REFER TO THE NSSRS CALENDAR AND THE CDC CALENDAR FOR FURTHER INFORMATION ON COLLECTIONS DUE.



**Special Education Service Provider Reimbursements**

Contact: Shane Rhian (402-471-4313 or [shane.rhian@nebraska.gov](mailto:shane.rhian@nebraska.gov))

The Special Education Service Provider database will be down for annual maintenance from June 28 through July 3, reopening July 5. During this time, Grants Management System reimbursement requests submitted for the Sped IDEA Consolidated Grant should not include expenditures for Service Providers (Object Code 300) that would need to be recorded on the Service Provider tab of the request.



**Rule 18, Program Staff or Contracted Service Providers Not Endorsed**

Contact: Approval and Accreditation (402-471-2444)

Many districts have noticed that staff appearing on their "Staff Assigned Out of Endorsed Area or Level Report" are not district employees. These staff may be providing courses from a Rule 18, a Program (focus, alternative, SPED, etc), or a contracted service provider. NDE will be reviewing this data over the summer to assess the impact of this data on things like % Endorsed Requirement in Rules 10 or 14. Do not request to have these Student Grades Records deleted unless they have been reported in error.

Some things to review to ensure the data are reported correctly:

- Has the delivery model been reported correctly? Is the reported teacher monitoring a computer lab where students are taking online courses?
  - If yes, the Course Delivery Model should be a 2, unless the course is a Career Academy course, then report a 4.
- Is the reported teacher responsible for the curriculum and grading of what they are teaching?
  - If yes, the teacher has been reported correctly and no change is required.
- Is the reported teacher collaborating with a teacher from the 'school of membership'?
  - If yes, then the teacher from the 'school of membership' should be reported on Student Grades.
- If a teacher is teaching a regular education class and has special education students in the class, these students should be reported with the same course code as the regular students. Special Education students are not limited to the Special Education course codes.



### **Excessive Absenteeism and Student Summary Attendance – Public Districts ONLY**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Starting with the 2013-2014 school year, Excessive Absenteeism will no longer be collected on a monthly basis and the CDC collection Excessive Absenteeism Monthly Collection will be discontinued. Public school districts will instead provide the NSSRS Student Summary Attendance template four times during the school year. Non-public systems will no longer be required to provide this information. More information on the new quarterly submissions can be found in the "Excessive Absenteeism and Student Summary Attendance Template Collection Periods" document on the NSSRS Resources page. The Student Template Instruction Manual and the NSSRS Calendar have also been updated to reflect this new information.

<http://www.education.ne.gov/nssrs/Resources.html>



### **Excessive Absenteeism – NonPublic Systems ONLY**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Changes to state statute have eliminated the Consolidated Data Collection's (CDC) Excessive Absenteeism Monthly Collection. Starting with 2013-14 school year, Excessive Absenteeism will no longer be collected on a monthly basis and the CDC collection Excessive Absenteeism Monthly collection will be discontinued.

### **Nonpublic systems will no longer be required to provide Excessive Absenteeism Information.**

Please note that public districts will instead provide the NSSRS Student Summary Attendance template four times during the school year.



### **Consolidated Data Collection (CDC) collections- Approval Due Date June 30**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

### **Substitute Teachers**

*Collection completed by Public, Nonpublic, State Operated, ESU, and Interim Programs.*

For more information, contact NDE Helpdesk – [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov), (888-285-0556)

### **State Of The Schools Report**

***Collection completed by Public***

For more information, contact John Moon - [john.moon@nebraska.gov](mailto:john.moon@nebraska.gov), (402) 471-1685

**Teacher and Principal Evaluation Survey**

***Collection completed by Public***

For more information, contact Diane Stuehmer – [diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov) (402) 471-1740

**Report of Suspensions/Expulsions**

***Collection completed by Public, Nonpublic, State Operated***

For more information, contact Jill Aurand – [jill.aurand@nebraska.gov](mailto:jill.aurand@nebraska.gov) (402) 471-3321

**Days In Session/Instructional Program Hours**

***Collection completed by Public, Nonpublic, State Operated***

For more information on Days In Session, contact Bryce Wilson [bryce.wilson@nebraska.gov](mailto:bryce.wilson@nebraska.gov)

For more information on Pre-Kindergarten, Tammi Hicken – [tammi.hicken@nebraska.gov](mailto:tammi.hicken@nebraska.gov)

For more information on Instructional Program Hours, Freida Lange – [freida.lange@nebraska.gov](mailto:freida.lange@nebraska.gov)

**ESU/District/System/School Information Report**

***Collection completed by Public, Nonpublic, State Operated, ESU, Interim Programs***

For more information, contact Kathy Heskett – [Kathy.heskett@nebraska.gov](mailto:Kathy.heskett@nebraska.gov) (402) 471-4738

**Nonpublic High School Completer Report**

***Collection completed by Nonpublic***

For more information, contact Kathy Heskett – [Kathy.heskett@nebraska.gov](mailto:Kathy.heskett@nebraska.gov) (402) 471-4738

**Annual Participation Report**

***Collection completed by Public***

For more information, contact Diane Stuehmer – [diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov) (402) 471-1740

or Beth Zillig – [beth.zillig@nebraska.gov](mailto:beth.zillig@nebraska.gov) (402) 471-2452

**Pupil Transportation Report**

***Collection completed by Public, Nonpublic, State Operated, ESU***

For more information, contact Janice Eret – [Janice.eret@nebraska.gov](mailto:Janice.eret@nebraska.gov) (402) 471-2248

**Postsecondary Terms**

***Collection completed by Postsecondary Schools***

For more information, contact Jill Aurand – [jill.aurand@nebraska.gov](mailto:jill.aurand@nebraska.gov) (402) 471-3321



**GMS IDEA Consolidated Service Provider Downtime**

Contact: Shane Rhian (402-471-4313 or [shane.rhian@nebraska.gov](mailto:shane.rhian@nebraska.gov))

The Special Education Service Provider database will be down for annual maintenance from June 28 through July 3, reopening July 5. During this time, Grants Management System reimbursement requests submitted for the IDEA Consolidated grant should not include expenditures for Service Providers (Object Code 300) that would need to be recorded on the Service Provider tab of the request.



**State of the Schools Report (SOSR) Calendar for 2013**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The following provides the dates when data and decisions will be available for review in the 2013 SOSR Preview prior to public release. Once the Report Card is released to the public, the data will not be changed so it is important for districts to review their data. The 2013 SOSR Preview will be available through the NDE Portal. Note, the Nebraska Performance Accountability System (NePAS) will be released to the public in August without the graduation component. Graduation rates and ranking will not be added until November in order to include students who graduate over the summer.

Date	Activity
July 10, 2013	NeSA Reading, Math and Science results released to districts in eDirect
July 12, 2013	2013 SOSR Preview Opens with data from End-of-Year NSSRS reports
August 13, 2013	NeSA Reading, Math and Science results released to public (district and school level data only )
August 13, 2013	Preliminary AYP results on the 2013 SOSR Preview for 30 day review
August 13, 2013	NeSA Reading, Math and Science results (disaggregated) on 2013 SOSR Preview
August 27, 2013	NePAS in 2013 SOSR Preview without graduation data or ranking
Sept. 13, 2013 *	Last day AYP appeals will be accepted
Sept. 18, 2013 *	AYP results final on SOSR Preview PLAS notification to districts will take place on or before this date.
Sept. 27, 2013	SOSR 2013 released to the public
October 4, 2013	PLAS list added to the SOSR 2013 Report Card
Nov. 15, 2013	NePAS released with Graduation data and ranking, Drop-out data added to SOSR

\* Updated information 6/25/13



### **NeSA-RMS Key Dates**

Contact: Valorie Foy (402-471-2495 or [valorie.foy@nebraska.gov](mailto:valorie.foy@nebraska.gov))

Assessment data are being prepared for release to school districts and to the public. Schedule below. Additional information on NeSA testing is available at the Statewide Assessment Website <http://www.education.ne.gov/Assessment/Index.html>

NeSA READING and MATH	
NeSA WebEx on Reporting R, M, S	July 1, 2 and 9
NeSA-R, M, S reports available to districts on eDIRECT	July 10
NeSA Reading, Math, and Science School and District Results released to public. Subgroup information remains embargoed until the release of the State of the Schools Report	August 13

### **NDE Bulletin now available in RSS Feed**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

### **How to contact the NDE Helpdesk**

There are three ways to contact the NDE Helpdesk with questions.

**All three ways get to the same place, so please only use one of these options. If you send more than one request this may delay our response as we coordinate all requests.**

**All requests are answered in the order they are received.**

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.
2. Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)
3. Call Toll Free: 888-285-0556 Please leave your full name, organization, call back number and a brief description of your question.

*Ginny Carter, NDE Helpdesk Manager*

*Nebraska Department of Education - Data, Research and Evaluation*

*301 Centennial Mall South - Lincoln, NE 68509*

*[ginny.carter@nebraska.gov](mailto:ginny.carter@nebraska.gov) 402-471-2369*

*Helpdesk: Toll Free 888-285-0556*

*Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)*